

## Pensions Communications Campaign

### Background

Following a review by the Pensions Regulator, outsourcing of the pensions administration function and feedback from stakeholders, it has become apparent that we need to raise awareness of pensions and the tools available to members.

### Aims

To encourage all pension scheme members to sign up for My Pension Online - Member Self-Service

To ensure staff are aware of the pension website and the information that is available

To ensure staff are aware of the correct contact details for pension related queries

To manage the expectations of scheme members and their managers for pension matters

To encourage engagement with scheme employers

Item	Medium	Audience	Frequency	When
MPO - Member Self Service	LBH Pop Ups	LBH Corporate Staff		13/05/20, 19/06/20, 03/08/20, 19/10/20
	Core Brief			
	Intranet Page			
	Global News			
	Leaflet	Satelite Offices		
	Leaflet	School Staff		
Expression of Wish forms	LBH Pop Ups	LBH Corporate Staff		13/05/20, 19/06/20, 19/10/20
	Core Brief			
	Intranet Page			
	Global News			
	Leaflet	Satelite Offices		
	Leaflet	School Staff		

Pensions Website	LBH Pop Ups Core Brief Intranet Page Global News	LBH Corporate Staff		
	Leaflet	Satelite Offices		
	Leaflet	School Staff		
LPP Contact Details	LBH Pop Ups Core Brief Intranet Page Global News	LBH Corporate Staff		
	Leaflet	Satelite Offices		
	Leaflet	School Staff		
Retirement Process	Global News	LBH Corporate Staff		01/07/2020
	Pensions Website (Factsheet)	All Staff		
	Intranet (link to Factsheet)	LBH Corporate Staff		
	Email (Factsheet)	External employees		
	Email (Factsheet)	School Staff		
	Factsheet	Satelite Offices		
Ad Hoc Pension Sessions				
Pension Roadshows				
School Business Managers Network				